# C4N Credentialing Application Documentation Checklist

**Re-credentialing**

**Use this checklist to ensure you have the required documentation ready to upload**

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| 1. If you have any notations, conditions, undertaking or limitations on your current nursing registration, have you copied, certified, and scanned your document? | Yes | N/A |
| 1. If you are applying as a member of the College, have you got evidence of your current membership? | Yes | N/A |
| 1. Have you obtained a statement from your employer/s to verify your recency of practice in mental health nursing? | Yes | N/A |
| 1. If you are self-employed, have you provided a statutory declaration of your recency of practice in mental health nursing? | Yes | N/A |
| 1. Have you an up-to-date copy of your CV? | Yes | N/A |
| 1. Have you completed your CPD Evidence Based Record using the required template? | Yes |  |
| 1. Have you obtained a reference using the required template? | Yes |  |
| 1. Have you got your credit card details ready to submit payment? | Yes |  |